

Tackling the Core Module of ResourceSmart Schools (RSS)



Undertaking the **ResourceSmart Core Module** at your school is an effective way to coordinate your school activities and set up monitoring and planning in your school. This enables you to be strategic and efficient in delivering sustainability at your school. In the Core Module, every action needs to be completed in order for the module to be certified. By completing the actions below you should have completed all of the requirements of the Core Module.

We recommend tackling the module with the following actions:

1. Get your Memorandum of Understanding signed by the School Principal and return it to your Facilitator or Coordinator (A1.1)
2. Check your school page on ResourceSmart Schools online and make sure that everything is correct.(A1.2)
3. Organise with your ResourceSmart Schools Facilitator to conduct an all school staff professional development session during one of your staff meetings. During this meeting discuss what has already been achieved at your school and what you would like to achieve into the future – this will form the basis of your School Environment Management Plan (SEMP)(C1.1, B1.2)
4. Establish a student action team who can work on ResourceSmart Schools (B1.3, C1.2)
5. Get a process started to track your bills (A1.3, A1.10, A1.11)
6. Get a copy of the daily operations checklist from your Facilitator and fill it out with your student team (A1.4, A1.5)
7. Ignore Action A1.6 it is not compulsory
8. Develop your SEMP using the ResourceSmart Schools template (A1.7, A1.8, B1.1)
9. Integrate sustainability into your school curriculum (A1.9)
10. Develop a Green Purchasing Policy (we can give you some examples to use) (A1.12)
11. Set up a page or section on your school website about sustainability or alternatively set up a school sustainability Facebook page (C1.3, C1.4)
12. Write an article in your school newsletter to say that you have joined ResourceSmart Schools (C1.5)
13. Write another article for your school newsletter outlining your progress or projects that you have done as a result of your participation in ResourceSmart Schools (C1.6, C1.7)
14. Report to school council about your school's resource reductions or projects you have completed as part of your participation in ResourceSmart Schools (C1.8)

When you have completed and uploaded the SEMP, link it to the above Actions in the Core Module. Then also link it to the following ACTIONS:

BIODIVERSITY MODULE:

A2.1, A2.2, B1.1, B1.2,

ENERGY MODULE:

A2.1, A2.2, B1.1, B1.2,

WASTE MODULE:

A2.1, A2.2, B1.1, B1.2,

WATER MODULE:

A2.1, A2.2, B1.1, B1.2

Next to these actions write the comment "Refer to SEMP "and then tick ACTION completed.